



SWCAP

Statewide Cost Allocation Plan

Cost Recovery and the Budget Process

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Attachment 1

What is SWCAP

Statewide Cost Allocation Plan is used to recoup costs for services provided by central service agencies.



Why is there a Statewide Cost Allocation Plan

- Division of Financial Management (DFM) prepares the plan in accordance with the federal circulars and Idaho Code.
- DFM in conjunction with respective agencies prepares a cost estimate for state budgeting purposes for services provided by The Attorney General, the State Treasurer, and the State Controller.
 - Section, 67-3531, Idaho Code



Central Service Agencies

- Attorney General
 - Billable Hours (Allowable)
- State Controller
 - Accounting Services – Transactions
 - Payroll Services – Established Positions
- State Treasurer
 - Number of Warrants



Cost Recovery of Allocated Services

Allowable Costs Expended \$23,319,600 - Allowable Costs Recovered \$22,993,900

Expended FY 2019

- Controller - \$9,566,900
 - Accounting - \$5,038,700
 - Payroll - \$4,528,200
- Treasurer – \$938,000
- Attorney General - \$12,876,100



Recovered Costs FY 2021

- Controller - \$9,321,300
 - Accounting - \$4,891,600
 - Payroll - \$4,429,700
- Treasurer – \$929,400
- Attorney General - \$12,743,200



Note: Not all expenses are an allowable cost.

Example: The Criminal Unit within the Attorney Generals Office are costs that can not be recouped per federal guidelines.



Direct Billing

- Projected costs for the specified service:
 - Risk Management
 - State Building Rent
 - Legislative Audits
 - IT Billing



Legislative Budget Book

Division of Human Resources

Analyst: Otto

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
Personnel Benefit Costs					
Employer-paid benefit changes include a one year holiday of unemployment insurance and adjustments to workers' compensation that vary by agency. There is no increase for health insurance which will be budgeted at \$11,650 per eligible FTP, which is the same as the current year.					
Agency Request	0.00	0	(5,600)	0	(5,600)
<i>The Governor recommends an increase of \$850 for full-time employees and an increase of \$780 for part-time employees moving the employer share of health benefit costs to \$12,500 and \$10,000 by employment status, respectively. These increases are based on the most recent actuarial projection of costs.</i>					
<i>Governor's Recommendation</i>	<i>0.00</i>	<i>0</i>	<i>12,400</i>	<i>0</i>	<i>12,400</i>
Statewide Cost Allocation					
This request includes adjustments to recover the cost of services provided by other agencies in accordance with federal and state guidelines on cost allocation. Attorney General fees will decrease by \$400, risk management costs will decrease by \$1,400, State Controller fees will increase by \$300, and Office of Information Technology Services billings will decrease by \$3,000, for a net decrease of \$4,500.					
Agency Request	0.00	0	(4,500)	0	(4,500)
<i>Governor's Recommendation</i>	<i>0.00</i>	<i>0</i>	<i>(4,500)</i>	<i>0</i>	<i>(4,500)</i>
Annualizations					
DHR requests an annualization of \$284,800, ongoing, for 4.00 FTP requested as a supplemental in FY 2022 for the Governor's HR Modernization Initiative.					
Agency Request	0.00	0	284,800	0	284,800
<i>Governor's Recommendation</i>	<i>0.00</i>	<i>0</i>	<i>284,800</i>	<i>0</i>	<i>284,800</i>



Questions?

